



Mini-mester C Information

Review before registering for
Mini-Mester C courses

What to expect in Mini-Mester C

- Accelerated Learning
- Longer Class Times
- Double the Homework
- Limited Class Selection
- Faster Completion Time
- A Short Registration Period

How many credits should I take?

- Consider your family/personal obligations
- Consider your work schedule and requirements
- Classes move quickly, so more time is required for homework and studying
- Students do NOT need to be full time to use federal student aid

Creating a Realistic Schedule

COURSE LOADS	CLASS & STUDY TIME	EMPLOYED PER WEEK	FREE TIME PER WEEK
6 credits (1/2 time) Recommended	12 hours TERM A 18 hours MINI C	40 hours	3 days free
9 credits (3/4 time)	18 hours TERM A 27 hours MINI C	40 hours	1 ^{1/2} days free
12 credits (full time)	24 hours TERM A 36 hours MINI C	40 hours	1 day free

***All study times are approximate

Class Availability

- You can review what classes are available for Mini-Mester C here:
- [Spring Mini C Available Classes](#)

Enrollment Advisors:

- Please reach out to an enrollment advisor for an appointment to discuss which courses to take during Mini-Mester C. Advisors can help you with questions regarding admissions, financial aid, student records and course selection.
- The one stop website is:
<https://gwinnetttech.edu/enrollment/one-stop/>

Register using BANNER

- Students will use BANNER to register for classes. If you need assistance please watch the “How to Search for Classes Video below”
- <https://www.youtube.com/watch?v=ihPY6AD9p4k>

Registering for Corequisite Courses

- If you have a class such as BIOL 2113 which has a lab, BIOL 2113L, these courses are called corequisites. There is a video below which shows how to register for those types of classes.
- [https://www.youtube.com/watch?v= Gc0n46_NaA](https://www.youtube.com/watch?v=Gc0n46_NaA)

Registration Assistance

- In-person at Lawrenceville (10 AM – 2 PM)
 - February 13, 15, 20, 22, 27, 29, March 4-6
- Online
 - Complete request form by clicking [here](#)
 - <https://forms.office.com/r/5w3ggBQLdS>

Financial Aid

- Students must have already completed their FAFSA & financial aid files to receive aid.
- Financial Aid Documentation Submission Deadline for Mini-Mester C was January 19
- Students must be in good financial aid standing, not suspension.
- Review the financial aid website for more info:
<https://gwinnetttech.edu/enrollment/financial-aid/>

Financial Aid/Payments

- If your Financial Aid is not complete, then you are responsible to make the full payment by the deadline, March 6.
- Payment plans are NOT available.

Where can I pay?

- Bursar/Business Office
- Location: Lawrenceville Campus, Bldg. 100/A, One Stop (Front Lobby area)
- <https://gwinnetttech.edu/admissions-and-financial-aid/bursar/>
- Acceptable Payments:
 - Cash
 - Checks (personal, cashiers checks & money orders)
 - All major credit cards (in person or online using BANNER)
 - *No Payment Plans*

Alpharetta-North Fulton

- Students can only pay using a credit card through BANNER at the ANF campus.

No-Show Policy

- Students must attend and participate (complete first assignment) in their classes during the first week. If they do not, the instructor must mark them as a no-show and they will be taken out of the class.

Technology Assistance

- Reach out to our IT Help Desk at StuHelpDesk@GwinnettTech.edu or 678-226-6407 for assistance.
- Help with issues such as:
 - Email/Dashboard log in assistance
 - Banner/Blackboard log in assistance
 - Installing Microsoft Office 365
 - Installing Lockdown Browser
 - Other student technology issues with laptops or mobile devices

Dates and Deadlines

- Registration for students **without** class schedules begins: February 13 (7am) – March 6 (11:50 pm online)
- Registration for students **with** current class schedules begins: February 20 (7am) – March 6 (11:50 pm Online)

***Request to register by contacting your enrollment advising team at:

<https://gwinnettech.edu/enrollment/one-stop/>



Dates and Deadlines

- Classes Begin: March 4
- Drop/Add: March 4-6 (11:50pm Online)
- Fee Payment Deadline: March 6 (11:50 pm online)

Follow Up Questions?

- If you have any follow up questions related to Mini-Mester C orientation information feel free to email:

StudentSuccess@GwinnettTech.edu