

## Underage Youth Application for Enrollment in a State-Approved Adult Education Program

Effective Date July 1, 2023 | Supersedes and replaces all prior versions

For Underage Youth (16 and 17-year-olds) to take the GED® Test or HiSET® Exam in Georgia prior to their 18<sup>th</sup> birthday, they must enroll in a state-approved program and complete requirements necessary to be granted approval to test early.

#### **Enrollment Steps**

- 1. Complete the application form below. Select the appropriate admission category below and provide documentation, if needed.
  - a. Parent/Guardian Permission parent/guardian must sign the application in front of a witness
  - b. Marriage attach a copy of your marriage certificate
  - c. **Legal Emancipation** attach a copy of your emancipation document
  - d. Court Order/Adjudication attach documentation from a judge or court
- 2. Validate that you have withdrawn from K-12 education by attaching ONE of these documents. (Court Order/Adjudication applicants are exempt from this requirement.)
  - a. An official withdrawal document from the last school attended by the applicant, or
  - b. A letter from the superintendent or designee indicating that you are not currently enrolled or were never enrolled in the local school system, or
  - c. If you are a Home School Applicant, an Underage Enrollment Affidavit for Home School Students (available from the state-approved program).
- 3. Provide legal identification with proof of age with your submitted application and supporting documentation. Your identity and age must be verified using legal documentation with a photograph, such as a driver's license, passport, or identification card from the Department of Driver Services. It can also be military, school, or government issued, as long as it shows name, address, date of birth, signature, and a photograph. Exceptions for the photograph requirement based on religious grounds may be made, with documentation.

Applicant Name (Last, First, Middle/Former):							
Date of Birth:		Age:	Gender: 🗆 M	Gender: ☐ Male ☐ Female			
Mailing Address:		Phone #:					
Admission Category (Check One):							
☐ Parent/Guardian Permission	☐ Marriage ☐	☐ Legal Emancipation ☐ Court Ore	der/Adjudicatio	n			
Name and Location of Last School Attended:				Date Last Attended:			
Applicant Signature:				Date:			
Parent/Guardian Permission Signature of parent/guardian must be completed in the presence of a witness.  I certify that I am the parent/legal guardian of the applicant above and I give him/her permission to enroll in a state-approved program.							
Parent/Guardian Name:	Parent/Guardia		Date:	Phone #:			
Tarenty Guardian Hame.	raient/Guardian Signature.			Thone in			
		/Guardian Signature Witness					
affirm that the signature of the parent/guardian was written in my presence. You may contact me in reference to this matter.							
Witness Name:	Witness Signature:		Date:	Phone #:			
For Adult Education Program Enrollme	nt Approval Use	· Only:	1				
I certify that this applicant is <b>NOW ENROLL</b>							
the appropriate documents are attached. I l		application, and to the best of my k	nowledge, find i	t accurate.			
Program Administrator/Designee Name a	and Title:						
Name of Program:			Phone:				
Program Administrator/Designee Signature:			Date:				

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# Requirements for 16 & 17 year-olds to Take the GED® Test or HiSET® Exam

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16 & 17 year-olds must complete specific requirements to gain permission to take the GED® Test or HiSET® Exam in Georgia.

**Step One:** Register with a <u>state-approved program</u>. They provide free test preparation services, and they will ensure you are academically prepared to test.

**Step Two:** Work with the state-approved program to choose the right high school equivalency test for you, and meet the minimum requirements for the test you choose.

**Step Three:** Agree to maintain enrollment in the state-approved program until you have successfully completed your GED® Test or *HiSET*® Exam, as outlined by the state approved program you attend. After successful completion of these requirements, the program will submit a request to the Georgia High School Equivalency office for a testing approval.

**Step Four:** The request is usually completed within 4-5 business days and the decision status is reported directly to the program. For the GED® Test, you will receive an email from the GED Testing Service® with scheduling instructions. For the HiSET® Exam, the underage override is immediately posted in your MyHiSET account and the tests may be scheduled.

#### **GED®** Test

- 1. The state-approved program that you attend will proctor TABE 11&12 and the GED Ready™ or the Aztec GED® practice tests. These tests *must* be administered by program staff. Scores earned outside of the program cannot be used.
  - **GED Ready™** With your teacher's assistance, create a profile on the MyGED™ portal at <u>www.ged.com</u>. Then, take the *GED Ready™* practice test.
  - Aztec's GED® Practice Test (if available) With your teacher's assistance, create a login/password. Then, take a GED® Practice Test. A score of 75% on each subtest demonstrates your ability to pass the GED® Test.
- 2. Meet the minimum test scores below to demonstrate your test readiness for the GED® Test. There are two options.

#### Option 1:

Score at least a 6.0 GE on TABE 11&12 in Reading (536+) and Math (537+)

+

Score at least **150** on **two** GED Ready<sup>™</sup> Tests **OR** 

75% on two of Aztec's GED Practice Tests

Option 2:

Complete TABE 11&12 Reading and Math pretests

+

Score at least **150** on **all four** GED Ready<sup>™</sup> Tests **OR** 

75% on all four of Aztec's GED Practice Tests

### **HiSET® Exam**

- **1.** The state-approved program that you attend will proctor TABE 11&12 and the *HiSET*® Official Practice Test. These tests *must* be administered by program staff. Scores earned outside of the program will not be considered for testing approval.
  - **HISET**® **Official Practice Test** With your teacher's assistance, create a MyHiSET profile at <a href="https://hiset.ets.org/test-takers">https://hiset.ets.org/test-takers</a> you should note the HiSET ID assigned to you. Then, take the **HISET**® **Official Practice Test.**
- 2. Meet the minimum test scores below to demonstrate your test readiness for the HiSET exam. There are two options.

#### Option 1:

Score at least a 6.0 GE on TABE 11&12 in Reading (536+) and Math (537+)

+

Earn a minimum score on any **two subjects** from the HiSET Official Practice Tests chart below

Option 2:

Complete TABE 11&12 Reading and Math pretests

+

Earn a minimum score on **five subjects** from the HiSET Official Practice Tests chart below

Subject	OPT10	ОРТ9	ОРТ8	OPT7
Reading	18	16	17	15
Writing +Essay	15+2	16+2	11+2	15+2
Math	10	8	7	10
Social Studies	16	16	12	16
Science	15	16	13	15

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