



Surgical Tech (Surgical Tech Diploma) Bridge Application Instructions

Priority Semester Application Deadlines

Summer 2015: March 31, 2015

Fall 2015: June 25, 2015

Spring 2016: October 29, 2015

Step 1: Print the attached Surgical Technology Bridge Degree File Review Form. Read the instructions and application requirements carefully.

Step 2: Review your GTC Transcript to confirm that all prerequisites are accurately reflected.

To review & print your GTC academic transcript:

- Log on to www.gtc-web.org
- Click on “Student/Faculty Secure Area”
- User ID: Enter your student ID or social security number (without hyphens)
- PIN: Enter your birth date in 6-digit format (MMDDYY).
- Click on “Student Services and Financial Aid”
- Click on “Student Records”
- Click on “Academic Transcript”
- Click on “Submit”

NOTE: If any pre-requisites have been taken at other institutions and are not reflected on your GTC transcript, please e-mail TCEvaluation@GwinnettTech.edu so that any missing prerequisite issues can be corrected well before the Application Priority Deadline.

Step 3: Complete the Surgical Tech Bridge Degree File Review Form with all required information. Be sure to attach an unofficial copy of your GTC transcript which you have printed from www.gtc-web.org.

Step 4: Submit completed application packet to the Healthcare Enrollment Team in Building 100 no later than the Priority Semester Application Deadline. Incomplete application packets will not be accepted.

Gwinnett Technical College Surgical Technology Bridge Degree File Review Request Semester Priority Application Deadlines

Place a check in the box to indicate your Term choice.

Summer 2015: March 31, 2015

Fall 2015: June 25, 2015

Spring 2016: October 29, 2015

Please complete the Competitive Selection File Review Request and attach all required documents. Neither the Competitive Selection File Review Request nor supporting documentation will be accepted after the application deadline. Documents must be submitted as a complete packet and may not be submitted individually.

Applicant Information			
Student ID #:	_____ - _____ - _____	Date Submitted:	__ / __ / __
Full Name:			
	<i>Last</i>	<i>First</i>	<i>M.I.</i>
Address:			
	<i>Street Address</i>		<i>Apartment/Unit #</i>
<i>City</i>	<i>State</i>	<i>ZIP Code</i>	
Home Phone:	(_____) _____ - _____	Cell Phone:	(_____) _____ - _____
E-mail Address:			

Student must be currently enrolled or admitted to the Healthcare Science certificate pursuing admission to the Associate of Applied Science Surgical Technology program.

	YES	NO	N/A
1. Have you submitted an official transcript to Admissions from all colleges previously attended?			
2. Have you attached a copy of your current Surgical Technologist Certification?			
3. Have you completed a Surgical Technology Diploma Program from within the Technical College System of Georgia?			

For staff use only

Student has an active admissions file.		All previous transcripts have been received
Student is in good academic standing.		Student has completed TCSG Surgical Technology Diploma
Prerequisite courses are complete with "C" or higher.		Student has current Surgical Technologist Certification

Gwinnett Technical College

Surgical Technology Bridge Degree File Review Request

The Surgical Technology Bridge program requires the following courses to be completed by the application deadline. Each course must be completed with a minimum grade of "C" or above. A student may retake a course, but only the most recent attempt will be considered in the selection process.

Please identify where and when each course was completed, and the letter grade attained. If you repeated a required course, please list information related to the **most recent attempt only**. GTC must have an official transcript on file for each college previously attended. Please view your GTC academic transcript through Self-Service BANNER Web to find the dates and grades for specific courses completed with GTC.

Required Course	College Where Completed	Semester Completed	Letter Grade Earned	Grade Points (Enter appropriate points from key to the right.)	Column A Number of Credit Hours (Add hours from each class and enter total on line below)	Column B Enter Product of last 2 columns (Multiply Grade points by number of credit hours)	Grade Point Key
ENGL 1101					3		A = 4
MATH 1111 or 1101 or 1100 or 1113					3		B = 3
BIOL 2113*					3		C = 2
BIOL 2113L*					1		D = 1
Total:							F = 0
Enter total from Column B		÷	Enter total from Column A		=	Cumulative GPA	

*Course must be completed within five years of the competitive program File Completion deadline.

- I understand this application, along with all course information and supporting documents must be received by the Healthcare Enrollment Support Team in Building 100 by the priority application deadline. I also understand incomplete packets will not be considered.
- I understand all prerequisite courses must be completed with a "C" or higher.
- I understand there are additional program course requirements based on my catalog entry term to the Surgical Technology Degree that must be successfully completed before I graduate, including FYES 1000 (unless exempt).
- I have attached an unofficial copy of my Gwinnett Technical College transcript which I have printed from www.gtc-web.org and I have confirmed that all courses and grades listed above are accurately reflected therein.

Student Signature _____ **Date** _____