



American
Heart
Association®

AUTHORIZED
TRAINING
C E N T E R



New Instructor Packet Checklist

Please make sure all of the listed paperwork is submitted together in a timely manner. Incomplete packets will be sent back to pending instructor.

Forms can be found at www.Gwinnetttech.edu under the A-Z Directory Community Training Center link.

Please Circle the Completed Discipline: HS BLS ACLS ACLS EP PALS PEARS

Make sure all of the following are included with this form.

- Affiliation Agreement
- Candidate Application
- Instructor Class Roster
- Essential* Must be printed from the AHA website
- Monitor Class Roster
- Monitor form (Must have AHA Instructor ID number)

Was your Instructor class held on the Gwinnet Tech Campus? YES / NO

Have you read the New Instructor Information Letter? YES / NO

Did your Instructor Trainer explain the P.A. M.? YES/ NO

Instructor Trainer (TCF) Name: _____

Affiliation: _____

Payment Options: BLS and HS Card \$6.00 ACLS and PALS Card \$7.00

Cash: _____ Check/ Money Oder: _____

Credit/Debit: ___ Visa ___ MasterCard ___ Amex ___ Discover

Credit Card #: _____ Expiration ___/____

Name on Card: _____ Signature: _____

Community Training Center Contact Information

Phone: (770) 995-9697 Fax: (770) 955-7903 E-Mail communitytraining@gwinnetttech.edu

