

Instructions for Foreign Transcript Credential Evaluation

Applicants seeking certificate/diploma/degree programs of study that have completed all or part of their education outside of the United States and the United States territories are required to have their foreign educational credentials evaluated by an independent evaluation service.

- A document-by-document evaluation is required for high school transcripts or diplomas.
- For post-secondary colleges, universities, and other institutions you attended, request an official transcript (in a sealed envelope) to be sent to a Foreign Educational Evaluation Service for an evaluation.
- Request the Foreign Educational Evaluation Service to send the evaluation (only) directly to GTC.

If you choose to have the evaluation sent to your mailing address, **DO NOT OPEN** an evaluated document. Be sure the document remains sealed in the envelope received from the agency. Documents that are not in the originally sealed envelope will not be accepted.

Gwinnett Technical College accepts transcript evaluations from the following agencies: To view the full list of approved evaluation services, please visit: <http://www.naces.org/members>.

<p>Josef Silny & Associates, Inc. 7101 SW 102 Avenue Miami, FL, 33173 Phone: (305) 273-1616 Fax: (305) 273-1338 email: info@jsilny.org http://www.jsilny.com</p>	<p>Educational Credential Evaluators, Inc. P.O. Box 514070 Milwaukee, WI 53203-3470 Phone: (414) 289-3400 Fax: (414) 289-3411 email: eval@ece.org http://www.ece.org</p>
<p>Lisano International P.O. Box 407 Auburn, AL 36831-0407 Phone: (334) 745-0425 email: LisanoNTL@AOL.com http://www.lisano-intl.com</p>	<p>Evaluation Service, Inc. 333 W. North Avenue, #284 Chicago, IL 60610 Phone: (847) 477-8569 Fax: (312) 587-3068 Email: info@evaluationservice.net http://www.evaluationservice.net</p>
<p>Academic Evaluation Services, Inc. 11700 N 58th Street G & H Tampa, FL, 33617 Phone:(813) 374-2020 Fax:(813) 374-2023 email: info@aes-edu.org http://www.aes-edu.org</p>	<p>World Education Services, Inc. P.O. Box 5087 Bowling Green Station New York, NY10274-5087 Phone:(212) 966-6311 Fax:(212) 739-6100 email: info@wes.org http://www.wes.org</p>