



Policy Owner: GTF	Number: GTFPP – 03 - 18	Revised: 5/17/2012
Responsible Party: Coordinator of Foundation Finances & Scholarships		Effective Date: 11/20/2003

**SPENDING POLICY FOR GENERAL ENDOWMENT**

- A. There will not be any spending, except for actual expenses as approved, until the fund grows to \$100,000.00. From \$100,000 to \$250,000, the payment will be 50% of investment income. After the fund reaches \$250,000.00 the payment will be increased to 75% of the investment income.
- B. In the event of a decline in the market value of the fund cost basis, there will not be a payment until the principal value has been restored. Any retained earnings shall be deemed as paid in principal.
- C. The annual review date for items A and B shall be as of December 31.

*This policy may be modified at any time by approval of the Gwinnett Tech Foundation Board based on recommendations of the Finance Committee.*

**SPENDING POLICY FOR RESTRICTED ENDOWMENTS**

The restricted endowment will be awarded utilizing the average of the previous three year’s total return on December 31 of the year following the establishment of the fund. A maximum of 5% can be awarded. If the total return is less than 5%, the Foundation Board will determine the award up to 3½%. However, the original principal (corpus) of the fund shall not be subject to distribution at any time.

*This policy may be modified at any time by approval of the Gwinnett Tech Foundation Board based on recommendations of the Finance Committee.*