

ACADEMIC CALENDAR

Fall Quarter 2010

Admissions Application File Completion Deadline	July 1, 2010
Financial Aid Application Deadline	July 1, 2010
Loan Application Deadline	July 1, 2010
Registration - Currently Enrolled Students	August 2 - September 9, 2010
Registration - New Students and Currently Enrolled	August 9 - September 9, 2010
Regular Registration Fee Payment Deadline	September 9, 2010 (Classes will be dropped if fees not paid by this date)
Deadline for Change of Major / Second Major	August 16, 2010
Application File Completion Deadline for Late Registration	August 16, 2010
Late Registration	September 17 - 21, 2010
Late Registration Fee Payment Deadline	September 21, 2010 (Classes will be dropped if fees not paid by this date)
Classes begin	September 23, 2010
Drop and Add (for currently registered students only)	September 23, 24, 27, 2010
Final Schedule Corrections (in person at One-Stop Center)	September 28 - 29, 2010
Last Day to Withdraw With a Grade of "W"	November 10, 2010
Holidays	November 25, 26, 27, 2010
Quarter Ending Date	December 8, 2010
Final Exams	December 9 & 10, 2010

Winter Quarter 2011

Admissions Application File Completion Deadline	October 1, 2010
Financial Aid Application Deadline	October 1, 2010
Loan Application Deadline	October 1, 2010
Registration - Currently Enrolled Students	November 2 - December 8, 2010
Registration - New Students and Currently Enrolled	November 9 - December 8, 2010
Deadline for Change of Major / Second Major	November 22, 2010
Application File Completion Deadline for Late Registration	November 22, 2010
Regular Registration Fee Payment Deadline	December 8, 2010 (Classes will be dropped if fees not paid by this date)
Late Registration	December 17 - 29, 2010
Late Registration Fee Payment Deadline	December 29, 2010 (Classes will be dropped if fees not paid by this date)
Classes begin	January 3, 2011
Drop and Add (for currently registered students only)	January 3 - 5, 2011
Final Schedule Corrections (in person at One-Stop Center)	January 6 - 7, 2011
Holiday	January 17, 2011
Last Day to Withdraw With Grade of "W"	February 18, 2011
Quarter Ending Dates	March 12, 2011
Final Exams	March 14 & 15, 2011

** Dates beginning in January 2011 are tentative and subject to change.*

Spring Quarter 2011

Admissions Application File Completion Deadline	February 1, 2011
Financial Aid Application Deadline	February 1, 2011
Loan Application Deadline	February 1, 2011
Registration - Currently Enrolled Students	February 7 - March 15, 2011
Registration - New Students and Currently Enrolled	February 8 - March 15, 2011
Deadline for Change of Major / Second Major.	March 1, 2011
Application File Completion Deadline for Late Registration.	March 1, 2011
Regular Registration Fee Payment Deadline.	March 15, 2011
(Classes will be dropped if fees not paid by this date)	
Late Registration.	March 21 - 24, 2011
Late Registration Fee Payment Deadline	March 24, 2011
(Classes will be dropped if fees not paid by this date)	
Classes begin.	March 28, 2011
Drop and Add (for currently registered students only)	March 28 - 30, 2011
Deadline to Apply for Graduation in June	April 1, 2011
Final Schedule Corrections (in person at One-Stop Center).	March 31 – April 1, 2011
Last Day to Withdraw With a Grade of "W"	May 13, 2011
Holiday (Campus Closed)	May 28, 29, 30, 2011
Quarter Ending Date.	June 4, 2011
Final Exams	June 6 & 7, 2011

Summer Quarter 2011 (Mini Term)*

Admissions Application File Completion Deadline	May 1, 2011
Financial Aid Application Deadline	May 1, 2011
Loan Application Deadline	May 1, 2011
Final Deadline to Apply for Summer Graduation.	May 2, 2011
Registration - Currently Enrolled Students	May 3 - June 8, 2011
Registration - New Students and Currently Enrolled	May 10 - June 8, 2011
Application File Completion Deadline for Late Registration	May 30, 2011
Deadline for Change of Major / Second Major	May 30, 2011
Regular Registration Fee Payment Deadline.	June 8, 2011
(Classes will be dropped if fees not paid by this date)	
Commencement Ceremony Date.	June 9, 2011
Late Registration.	June 16 - 28, 2011
Late Registration Fee Payment Deadline	June 28, 2011
(Classes will be dropped if fees not paid by this date)	
Holiday (Campus Closed)	July 2, 3, 4, 2011
Classes begin	July 6, 2011
Drop and Add (for currently registered students only).	July 6, 7, 8, 2011
Final Schedule Corrections (in person at One-Stop Center)	July 11 & 12, 2011
Last Day to Withdraw With a Grade of "W"	August 2, 2011
Quarter Ending Dates	August 12, 2011
Final Exams	August 13, 15 & 16, 2011

****This will be a shortened intensive term in preparation for the transition to a semester system in Fall 2011. Dates are tentative and subject to change.***

SEMESTER ACADEMIC CALENDAR COMING SOON

Special Information for New 2010 Students

If you're enrolling with us in the fall of 2010, you'll likely be transitioning with Gwinnett Technical College and the entire Technical College System of Georgia (TCSG) as we convert to a semester calendar, beginning in July 2011.

You're probably already familiar with the semester calendar, so it won't be something new to you. It's a great move for our system and our students as we align with most of other colleges and universities in Georgia and across the country.

Why semesters?

The semester system offers many advantages to our students. The new academic calendar will:

- Align our calendar with 80% of other colleges and universities, and even with the K-12 system
- Make it easier to transfer to other colleges and universities
- Increase instructional time for mastery of course material
- Improve scheduling for joint and dual enrollment high school students
- Provide more time for learning experiences like clinicals and internships

How will this change affect students?

If you will graduate before July 2011, you will not be affected by the change to semesters.

If you enroll in 2010 and will not graduate before July 2011, you'll begin on the quarter system and will make the change to semesters. Beginning in July 2010 and continuing throughout the year, college advisers will be working with transitional students to ensure a smooth conversion. You should plan to meet with your advisor to review the credit conversion schedule and receive a personal academic plan to complete your program under semesters.

Our Student Commitment

The technical college system is committed to serving and educating our students at the highest level of excellence. The conversion from quarters to semesters is a change that reflects our goal to provide students with seamless education in Georgia and the most advanced training, education and workforce preparation possible.

The guiding principle of the semester conversion process is that every effort will be made to see that each student will be successfully transitioned with as minimal disruption as possible to their coursework during the changeover.

To support this commitment, each TCSG transitional student will have a personal advising session to guide them through the conversion. At that meeting, each student will receive a semester crosswalk guide and an academic plan for their program under semesters.

How should students prepare?

If you'll be making the change from quarters to semesters, you'll have a personal advising session to create an academic plan that will guide you through the semester transition. Contact your adviser to schedule your meeting.

For more information

To learn more about the quarter to semester conversion, talk with your advisor or log on to www.GwinnettTech.edu or www.TCSGsemester411.com.

MESSAGE FROM THE PRESIDENT

Welcome to Gwinnett Technical College!

We're delighted you've chosen Gwinnett Tech, and look forward to working with you to make the 2010-2011 academic year a successful one for you.

Gwinnett Tech offers hundreds of associate degree, diploma and certificate options you can finish in two years or less. Whether you are just starting out, adding to your education or changing careers, we can provide the relevant, career-focused education you need.

You'll find our faculty and staff to be absolutely committed to your success. They'll be among your most valuable resources as you complete your education with us. Please let us know how we can best serve you, and don't hesitate to call upon our faculty and staff with any questions you may have.

Thank you for trusting your education to us and choosing Gwinnett Tech as your college for workforce development.



Sharon J. Bartels
President

Gwinnett Technical College has a rich history of providing education and specialized training that leads to workforce development. Since opening its doors as the Gwinnett Area Technical School in 1984, the college has added numerous programs, made two name changes, greatly expanded its facilities and experienced record-setting enrollment growth. All are the result of its primary aim to be the recognized provider of relevant knowledge to students and businesses for life.

Since its inception, Gwinnett Tech's purpose has been to provide students with an education that leads directly to a rewarding career. Throughout the years, it has relied on business and industry to play an integral part in guiding curriculum development and ensuring that what is taught in the classroom will keep students on the cutting edge of workplace demands.

In the 1980s, business and industry experienced a vast change in technology. To meet the demand for technological training, Gwinnett Tech expanded its offerings to include a wider variety of high-tech programs. In 1988, the institution's name was changed to Gwinnett Technical Institute, aligning Gwinnett Tech with the network of state technical institutes under the Technical College System of Georgia (TCSG).

The following year, TCSG approved Gwinnett Tech to grant the associate degree of applied technology (AAT) in six programming areas, which paved the way for Gwinnett Tech to pursue accreditation with the Southern Association of Colleges and Schools Commission on Colleges. Gwinnett Tech gained accreditation in record time for a state technical institute, making it one of the few technical schools with this accreditation.

Gwinnett Tech reached another benchmark in its history on July 6, 2000, when it changed its name to Gwinnett Technical College to better reflect its position within the region's higher education market. The name change was made possible by Georgia's A+ Education Reform Act of 2000, which allowed technical institutes with proper accreditation to be designated as colleges.

During its 20-year history, Gwinnett Technical College has expanded its campus to include a variety of new facilities, including the Health Sciences Building, Corporate Training Center, Environmental Horticulture Center and Computer Training Center. The college embarked on a historical milestone in August 2000 when it broke ground on the George Busbee International Center for Workforce Development. The multi-million dollar center opened in spring 2003 and is dedicated to workforce training. Designed to accommodate the unique technological needs of corporate training programs and special events, the Busbee Center includes a 350-seat Scientific-Atlanta Auditorium and an Advanced Technology Center with flexible meeting, conference, classroom and exhibit space. A recent addition to the campus is the D. Scott Hudgens, Jr. Early Education Center which opened in 2006. The 24,000 sq. ft. Hudgens Center serves up to 220 young children between the ages of six weeks and eight years old in an exceptional learning environment. It also provides a unique opportunity for students who are enrolled in the college's Early Childhood Care and Education associate degree program. In the spring of 2010, construction began on a new Life Sciences Center, which will enable GTC to expand student capacity and program offerings in our Health Sciences programs. Scheduled for completion in the fall of 2011, the Center will serve more than 3,000 students annually and will provide 78,000 square feet of innovative learning space dedicated to life sciences and healthcare professions.

HISTORY

Today, Gwinnett Tech offers nearly 200 associate (AAS) degrees, diplomas and certificates in 50 program areas and hundreds of continuing education seminars and workshops each quarter to improve job skills and provide specialized training. Since the beginning of the new millennium, the college has experienced enviable growth and has had double-digit percentage increases in enrollment for the last three years. Online learning has fueled much of this growth, with well over half of all students enrolled in online learning. Much of the growth can also be attributed to the community's increasing demand for business-smart education – education that prepares students for jobs as soon as they graduate.

Gwinnett Tech is one of the state's largest technical colleges and last year served over 22,000 students through the college's credit programs, continuing education workshops and courses, and the adult education program.

ACCREDITATION

Gwinnett Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Gwinnett Technical College.

In addition, institutional programs hold separate licensure or accreditation status with appropriate agencies (see respective program pages).

VISION, MISSION AND INSTITUTIONAL VALUES

Vision

Gwinnett Technical College's vision is to be the recognized leader in providing relevant knowledge to students, businesses, and their employees for life.

Mission

The mission of Gwinnett Technical College is to anticipate and exceed the educational and workforce training needs of our community. To do so, we are committed to:

- Place learning first;
- Impact economic development in our county and state;
- Make workforce and data-driven decisions;
- Integrate technology to support learning without limits of time or place;
- Promote critical thinking and individual achievement;
- Address and adapt to the unique needs of a diverse population;
- Provide basic skills necessary for the entering workforce;
- Connect customers who want jobs with people that provide them;
- Deliver high quality service to internal and external customers; and
- Foster lifelong learning and continuing education for all students and employees.

Institutional Values

- Commitment
- Teamwork
- Integrity
- Excellence
- Respect for the Individual

CONTINUING EDUCATION

Continuing Education programs and services provide specific workforce training in response to the needs of individuals in our community and those of business and industry.

Gwinnett Technical College offers continuing education courses for professional and workforce development in disciplines such as:

- leadership and management
- quality improvement
- team building
- planning, goal setting and productivity
- computer certifications and software
- human resources
- accounting and finance
- marketing and communications
- sales and customer service
- manufacturing and industrial
- language and bilingual skills
- and many more

Courses range from one-day seminars and workshops to quarter-long classes and are offered at a variety of times. Classes are offered on-site at a company's location or in one of Gwinnett Tech's high-tech classrooms. Instructors are professionals with extensive backgrounds and experience in their respective fields.

Continuing Education units (CEU) are awarded for most continuing education classes at Gwinnett Tech. One CEU represents 10 class hours of instruction. The CEU is not a substitute for academic credit, but it is a nationally recognized standard earned for participation in qualified programs of continuing education. In addition, CEUs are used to track continuing education activities in which a person participates over a period of time for occupational advancement or professional development.

Customized Training

Sometimes business challenges are too specialized for standard training solutions. For those cases, Gwinnett Technical College offers customized training options designed to meet a company's business challenges head-on. This training can be held at Gwinnett Technical College's state-of-the art George Busbee International Center for Workforce Development or at the company's location.

Features of Gwinnett Tech's customized training include:

- assistance with training needs assessment;
- teaching and facilitation of training performed by highly qualified instructors;
- quality management principles integrated into instruction; and
- evaluation and follow-up on training objectives.

Quick Start Programs for New and Expanding Industry

Companies moving into Georgia and companies expanding their Georgia operations may receive training assistance at no cost to the company through the Technical College System of Georgia's Quick Start program. Quick Start is coordinated through Gwinnett Tech and Georgia's other technical colleges, and is designed to train carefully chosen Georgians for specific, clearly defined jobs within a particular company. Georgia workers learn new skills, while the company realizes a key principal objective – maximum productivity in minimum time. Existing businesses and industries may also qualify for Quick Start training.

Each Quick Start program is customized to meet the specific requirements of the individual company. Most programs follow a basic pattern of consultation and analysis, development of a training plan, identification of training facilities and equipment, and instruction, including pre-employment and post-hire training.

Economic Development

Through the Georgia Business Expansion Support Act, a retraining tax credit may be available to employers. The objective of this tax credit is to foster the profitability and competitiveness of Georgia's existing industry by encouraging workforce development through retraining tax incentives. Please visit the Georgia Technical College System of Georgia's web site at www.tcsg.org for more information.

Make education and training an ongoing regimen in your organization. Seize the opportunity to further your company's competitive advantage with practical education that leads to success.

INSTITUTIONAL EFFECTIVENESS

The Office of Institutional Effectiveness is responsible for designing, conducting, and analyzing studies relating to the mission of the college, accreditation, enrollment, retention, student demographics, programming, performance, and outcome assessments. This office conducts research related to strategic planning goals, key performance indicators, and other measures of institutional effectiveness. Institutional research and planning provides support for campus academic and administrative units in research design, methods, data processing, and statistical analysis. The office responds to internal and external surveys, and other requests for information about Gwinnett Tech. The office also serves as a resource outlet for committees, individual faculty and staff, and community members.

Gwinnett Tech actively participates in and receives funding through the Carl D. Perkins Career and Technical Education Improvement Act. This act is Congress' testament to the dedication and support for career and technical education through funding on the basis of accountability for results, program improvement, and technical integration between secondary schools, post-secondary schools, and business and industry. The act aligns with Gwinnett Tech's mission by promoting the development of challenging academic and technical standards and providing appropriate educational opportunities for adequate knowledge and skills for preparation for the workforce. The Office of Institutional Effectiveness is responsible for the planning, allocating, and monitoring of this federal grant.

MARKETING AND PUBLIC RELATIONS

Marketing and public relations is responsible for maintaining relationships with the institution's constituents. To that end, appropriate marketing programs are implemented for credit and noncredit programs. A comprehensive marketing plan is used to guide and measure the effectiveness of marketing and communication activities.

Activities and achievements of the institution and its students, faculty, and staff are promoted through internal and external lines of communication. External publications include an annual college course catalog and student handbook, viewbook, and @workGwinnett. Gwinnett Tech's website at www.GwinnettTech.edu is also a primary source of information for current and prospective students, business partners and other constituents.

INSTITUTIONAL ADVANCEMENT

The Institutional Advancement Department's role is to work with partners, both public and private as well as individuals and alumni, to provide additional resources to advance the work of Gwinnett Technical College. The department oversees both the Gwinnett Tech Foundation, Inc. and the Gwinnett Tech Alumni Association.

Since 1994, the Gwinnett Tech Foundation has operated for the sole purpose of improving the quality of education at Gwinnett Technical College. The Foundation's chief priority is academic enrichment through a wide range of scholarships, staff and faculty development, capital initiatives, as well as enhancement of the college's programs and services. Gwinnett Tech Foundation, Inc. is a separate tax-exempt, non-profit organization who provides volunteer leadership and assistance, through a Board of Trustees comprised of community leaders, to the college in its development and fund-raising efforts. The Foundation remains the primary avenue through which gifts to the college may be accepted. The role of the Foundation is to ensure contributions are managed skillfully to maximize value and fulfill donor wishes. Gifts may be designated for a specific purpose or undesignated and will be applied to best help meet the college's current needs. Additional information about the Gwinnett Tech Foundation can be found at www.GwinnettTech.edu/foundation.



Body Condition System

Feline Canine

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.

Body Condition Scoring System

Body Condition Scoring is a procedure to determine if a pet's growth rate and feeding practices are correct. Body condition and weight can help prevent obesity and growth-related medical disease.

ONLINE

Difficult to feel under skin for cover. Thinner and difficult to feel under skin for cover. No ribs, fat traps some discomfort. Ribs is normally translucent.



OVERWEIGHT

For some individuals the correct feeding, some people under maintain for cover. Fat back. Fat traps some discomfort. Ribs is translucent at most.



OBESITY

For some individuals the correct feeding, some people under maintain for cover. Fat back. Fat traps some discomfort. Ribs is translucent at most.



The Life of Your Pet