



MOVE ON WHEN READY (MOWR)

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GaDOE and TCSG DUAL ENROLLMENT'S MOVE ON WHEN READY (MOWR) PROGRAM ADMISSIONS POLICY FORM

MOWR General Admissions Policy

Gwinnett Technical College will serve qualified applicants who are able to benefit from a course or program of study. Specific programs of study have admissions requirements determined by the Technical College System of Georgia (TCSG) and by the college. These requirements are based on criteria developed to help students determine their potential for success in that program. Placement evaluations, satisfactory academic background and performance, and other appropriate measurements are used to determine readiness for program entrance.

House Bill 149 (Move on When Ready) provides an arrangement whereby an eligible student entering eleventh or twelfth grade who spent the prior school year in attendance at a public high school in Georgia may take all of his or her courses at or through an eligible institution and receive secondary credit from his or her high school with the goal of completing graduation and high school diploma requirements. Move on When Ready (MOWR) students are enrolled in both the high school and the postsecondary institution and earn credits at both.

Students seeking to enroll under MOWR **must** meet the dual enrollment admission requirements as set by the college. Once admitted, the participating student will take all coursework at or through the college.

Admission Requirements

HB 149 Move on When Ready Eligibility. To be eligible for participation in Move on When Ready, a student must:

- a. Be a high school junior or senior seeking a high school diploma from an eligible Georgia high school
- b. Be reported as enrolled in a Georgia public school for funding purposes during the preceding October and March
- c. full-time equivalent (FTE) program counts
- d. Be enrolled full time in an eligible college or university or public technical college as a dual credit student taking approved college-level courses
- e. Be a legal resident of Georgia
- f. Maintain satisfactory academic progress towards fulfilling applicable high school graduation requirements

College Entrance Assessment Requirements

All applicants must take the COMPASS test for advisement and program placement. In lieu of COMPASS scores, applicants may submit official SAT or ACT scores, provided these scores are no more than 60 months old. If an applicant's alternative scores do not meet the College's Minimum Program Scores for program entrance, the applicant must be assessed via COMPASS. Testing information located on college website.

COMPASS: Reading=74, Writing=60, Pre-Algebra=37, Algebra=37

SAT: Verbal=480, Math=440 ACT: Reading=17, English= 20, Math=19

Other Admission Requirements

In addition to the above criteria, some programs may have other requirements. Please consult the appropriate section of the catalog for individual program guidelines. Website: www.Gwinnetttech.edu.

Admission Documentation and Procedures

- Submit a copy of the SAT, ACT, or COMPASS score results taken within the last 60 months. If these scores are not available, applicants will be required to take the COMPASS placement test
- Submit a MOWR Participation Permission Form signed by the high school guidance counselor
- Applicants for some programs are required to submit additional documentation. See program's specific information for additional requirements
- High School Counselors are advised to consult with the college to identify the appropriate college course number
- Submit GTC College application form for admission

*information subject to change – please check college website for latest information and for testing and paperwork deadlines.

CHECKLIST

The following informational checklist must have all YES checkmarks and all forms filled and signed. These forms MUST be complete prior to advisement/registration at the college.

Student Name: _____ High School: _____

Student GCPS ID#: _____ Student Signature: _____

_____ Current COMPASS/ACT/SAT scores received

_____ Read Admissions Policy Form

_____ Participation Guidance Checklist

_____ Participation Student Permission Form

_____ MOWR Program Application

_____ GTC College Application

_____ FERPA Release Form

**Please include this checklist with completed forms as a packet to the college Admissions office or Dual Enrollment Coordinator.

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Move On When Ready Participation Guidance Checklist

This should be used in conjunction with the Participation Permission Form. Below are items to explain and emphasize when counseling students and their parents/guardians about participation in the Move On When Ready program:

- 1) ___ The student must be enrolled full-time, 12 semester hours and maintain full-time status. Student must notify their local high school if they fall below full-time status.
- 2) ___ Students need to know if they participate all year they can receive 8 units of credit which is more than they may receive at their high school during the year.
- 3) ___ Participation is limited to two years but can be as little as one semester.
- 5) ___ Students seeking to enroll in the MOWR program will be expected to complete all coursework, GHSGT, and EOCT testing requirements as defined by the GADOE.
- 6) ___ The coursework will be done at or through the eligible postsecondary institution.
- 7) ___ Upon completion of the courses, the student shall be responsible for requesting an official transcript be sent to the student's local school system.
- 8) ___ Courses can be taken beyond the regular school hours and/or through virtual courses.
- 9) ___ Courses taken must meet high school graduation requirements.
- 10) ___ The student must meet all graduation and high school diploma requirements.
- 11) ___ Student must be enrolled full-time and always maintain full-time status at an eligible postsecondary institution.
- 12) ___ Student must have been a legal resident of Georgia and full-time Georgia high school student during the prior year and counted in the October and March FTE counts.
- 13) ___ Tuition, fees and materials are the only expenses covered by MOWR funding. The student and/or parents/guardians are responsible for all other expenses.
- 14) ___ An eligible student enrolled in an eligible institution for secondary credit shall not be eligible for any other state student financial aid at an eligible institution for courses taken under the program.
- 15) ___ MOWR hours do not count against any hourly caps for HOPE scholarships/ grants.

Student Name: _____

- 16) ___ USG institutions do not allow students to transfer to another USG institution during an academic semester.
- 17) ___ Student's high school graduation could be affected by course incompleteness, and/or failure.
- 18) ___ Student must notify the high school if his/her full-time status changes at any time at the eligible postsecondary institution.
- 19) ___ Students are responsible for their own transportation and any food costs.
- 20) ___ Students are allowed to participate in high school competitive and other extracurricular events. They must meet all requirements established by the Georgia High School Association and Rule 160-5-1-.18 Competitive Interscholastic Activities Grades 6-12. Conflicts with class requirements and scheduling could prevent the student from being able to participate.
- 21) ___ Remedial and developmental courses are not available for MOWR.
- 22) ___ Students who are admitted under the MOWR program will not be permitted to switch to another dual enrollment program (ACCEL or HOPE Grant) once they enroll in classes for the same semester.
- 23) ___ MOWR is not available during the summer.
- 24) ___ Virtual courses can be used from any post secondary institution as long as they are approved courses that meet the high school graduation requirements.

*Local systems may decide to add additional advisement items they feel are needed to this list.

Move On When Ready Participation Permission Form

Move on When Ready (MOWR) provides opportunities for high school students to enroll full-time in postsecondary institutions to earn dual credits. *"Move on When Ready Act"; to provide for definitions; to provide a program for eleventh and twelfth grade students to attend postsecondary colleges and schools for high school credit; to provide for notice to parents and students of the program; to provide requirements for course credit; to provide for state funding; to provide for testing; to provide for related matters; to repeal conflicting laws; and for other purposes. (O.C.G.A. Sec. 20-2-161.3)*

The counseling services concerning participation in MOWR have been provided to the participant and parents/guardians. The GaDOE's program guidelines and the student responsibilities have been explained and discussed and they clearly understand what is expected in order to enroll and continue participation in MOWR. The student understands he/she must still meet the postsecondary institution's guidelines to complete the process. Tuition, fees, books and materials are the costs that MOWR FTE funding covers. All other expenses will be the student and parents/guardians responsibility to pay.

Yes/No The student is currently on track to graduate from high school and meets all the eligibility requirements for participation.

Yes/No The student is a resident of Georgia. (A resident of Georgia is deemed to be an individual who is lawfully domicile in the State of Georgia, according to Federal and State laws and who has been in enrolled in a public school for funding purposes during the preceding October and March full-time equivalent (FTE) program counts in accordance with Code Section 20-2-160.)

List all the high school courses they will replace through the college to satisfy the student's high school graduation requirements.

Student Name (Print) _____ GTC ID NUMBER _____

High School Course Numbers and Names

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

_____	_____	_____	_____
Student Signature	Date	Parent/Guardian Signature	Date

_____	_____	_____
Counselor Signature	Date	Name of High School

Move On When Ready (MOWR) Program Application Instructions

General Instructions:

The MOWR Program is for students classified as high school juniors and seniors at accredited public schools in the state of Georgia, and is operated in all school terms except summer. The program allows students to pursue postsecondary study at approved public and private colleges and technical colleges, while receiving dual high school and college credit for courses successfully completed. Courses pursued by students under this program must come from the approved course directory available at the Georgia Department of Education website.

At public postsecondary institutions, the program pays for tuition, mandatory fees and materials for participating students. Some eligible private postsecondary institutions may qualify for MOWR. Transportation and other expenses are the responsibility of the student, including tuition and other expenses for non-MOWR courses, if any are taken. Credit hours paid by the MOWR Program for the student will not count towards the limit of postsecondary hours paid for by the HOPE (Helping Outstanding Pupils Educationally) Program. Additional requirements or restrictions for participating in this program may be imposed by the high school.

Part I of this form is to be completed by the Student and Parent/Guardian. The purpose of this part is to collect general information about the student and to ensure that the student's status conforms to legal requirements for Georgia residency.

On page two of Part I, the **Certification, Authorization, and Agreement** asks the student and parent to certify that supplied information is correct, to the best of their knowledge, and states that completing and signing this application give authority to all involved educational agencies to transfer and use any student information necessary for operating the MOWR Program. Students and parents are also informed of the **penalties for falsely reported information.**

Part II of this form is to be completed by the student's high school counselor, registrar, or other appropriate high school official. This page will provide general information about the high school and will list the courses from the approved MOWR course lists for which the student will receive high school credit provided a corresponding college course is completed for credit.

Part III of this form is to be completed at the appropriate postsecondary institution, by the admissions office, registrar, or similar appropriate official. To participate in the MOWR Program, a postsecondary institution must be a MOWR eligible public or private institution. In Part III, postsecondary officials are to list the coursework that a student proposes to take at the postsecondary institution that corresponds to the coursework described in Part II that was agreed upon by the student, parent and high school official. It is important that the postsecondary student receive coursework that corresponds to the student proposed and the high school official agreed to in Part II, otherwise dual credit may not be awarded. Copies of all parts, I, II and III should be retained by the postsecondary institution financial aid office for audit purposes.

Some General Considerations:

- **Students must be admitted to a postsecondary institution**, according to the rules of that institution, **prior to participating in the MOWR Program** – approval by the high school to take postsecondary courses will not ensure that the student is admitted to the postsecondary institution. Also, **it is the student's responsibility to schedule the exact courses approved by the high school** – seats in some college courses may be limited, and some courses offered may not have seats available.
- It is the duty of the student and parent, high school official, and postsecondary official to **retain copies** of the application form for their respective uses.
- College credit obtained at one postsecondary institution may or may not be transferred or credit to another institution – **the permissible credit allowed for courses taken elsewhere is determined solely by the receiving postsecondary institution.**
- **Credit hours taken under the MOWR Program will not count against** the scholarship and cumulative hour caps if the student becomes a **HOPE** scholar.
- There is no **book allowance for a participating MOWR student.** In the case of books, the student must pay those additional costs.

Suggested Order of Action for those Seeking to Participate in MOWR

Step One: Examine high school credit needs in concert with high school counseling staff and examine what courses are available at an appropriate postsecondary institution.

Step Two: Apply to take MOWR coursework in the postsecondary institution, and obtain counseling from the college on MOWR participation.

Step Three: Complete Part I of the MOWR Program Application

Step Four: After college acceptance, have high school officials complete Part II.

Step Five: Have college officials complete Part III, and schedule postsecondary coursework that matches the Part II approved coursework.

Remember: It is the duty of the student and parent to make sure that the logistical requirements for MOWR participation – transportation, timing, etc. – can be met.

MOWR Program Application

Note: This form is to be completed only after admission to a postsecondary institution. Please keep all four original pages of this document together, and please make sure that you save a copy.

Part I: To be Completed by Student and Parent/Guardian

I/we understand that failure to enroll in and pass designated postsecondary courses may result in the student not graduating with his or her class. *I/we understand that any credits earned under this program may or may not be transferrable to a University System or other institution. These determinations must be made by the receiving institution.* Further, I/we authorize the postsecondary institution, named below, to forward a transcript of grades to the high school, named below, for the school term(s) named below.

Student's Last Name: _____ **First Name:** _____ **MI:** _____

Student's SSN: _____ **Student's Date of Birth:** _____

Student's Home Address: _____

City State Zip Code

Student's Home Telephone Number: (_____) _____

Student's Email Address: _____

Student's Gender (check one): Male Female

Student's State of Legal Residence (Residency or domicile is your true, fixed and permanent home.) _____

Date student became a legal resident of the state listed above (Month/Day/Year): _____

Please read the following certification statement and sign below:

CERTIFICATION, AUTHORIZATION, AND AGREEMENT

I/we certify that the information reported above and on any other document or writing in connection with this application is true, correct and complete to the best of my/our knowledge. I/we authorize release and exchange of information between the Georgia Student Finance Commission, educational institutions, and educational state agencies, and agree that such information exchanged may include financial, enrollment, academic status, identification, legal residency, and location information necessary to assure proper administration of this program. I/we understand that any willfully false statements made herein may result in prosecution for violation of Georgia Laws 1978, pp. 1249, 1310, which states that false swearing shall be punished by a fine of not more than \$1,000 or imprisonment for not less than one or more than five years or both.

Student's Signature

Print Student's Name

Parent/Guardian's Signature

Print Parent/Guardian's Name

Date

Part II: To be Completed by the Student's High School

This is to certify that this student is a junior or senior (check one) and is scheduled to graduate in _____ of 20____, from _____ High School, located at _____

The student and the parent/guardian have been advised about participation in the MOWR Program. The following high school courses are to be substituted by postsecondary courses:

Course Name	Course Number

NOTE: Courses listed in Part II should correlate to courses listed in Part III and be listed as an eligible course in the MOWR Program Course List.

(Print Name of Certifying Official)

(Print Title of Certifying Official)

(Signature of Certifying Official)

(Date Signed)

(____)_____
Telephone Number of Certifying Official

(School ETS Code)

Student Name

SSN

Part III: To be Completed by the Postsecondary Institution

Institution: _____

Courses the student will take at the postsecondary institution:

Course Name	Course Number	Hours	Term	Quarter/Sem.

(Print Name of Postsecondary Official)

(Print Title of Postsecondary Official)

(Signature of Certifying Official) (Date Signed)

Title IV School Code: _____

A completed form should be sent to the Student Financial Aid Office at the postsecondary institution and a photocopy should be maintained in the student's financial aid file in that office.

This form may be found at www.doe.k12.ga.us

Call (404) 463-8197 if you have questions about MOWR .

Student Name

SSN



If you took the SAT/ACT, write your score here:
(and have official scores mailed to GTC)

APPLICATION FOR ADMISSION

COLLEGE CREDIT NOW

Incomplete applications will not be processed.
Please PRINT clearly.

MOVE ON WHEN READY (MOWR) ACCEL DUAL JOINT

GENERAL INFORMATION:

Social Security # _____ - _____ - _____ Date of Birth ____/____/____
(Please note: While Social Security Number is required, it will not be used as the student's primary identification number. However, Tax ID Numbers will not be accepted.)

Student Last Name: _____ First Name: _____

Middle Name: _____ Former Name(s): _____

Mailing Address: _____ Apt. No. _____ Lot No. _____

City: _____ State: _____ Zip Code: _____ County of Residence: _____

Home Phone (____) _____ Work Phone (____) _____ Cell Phone (____) _____

Personal/Private Email Address: _____
(This email address is essential in order for the Admissions Office to contact you regarding your application status).

Emergency Contact: _____ Relationship: _____ Phone (____) _____

The following information is used for statistical purposes only and will not be used in determining admissions:

Gender: Male ___ Female ___ Veteran: Yes ___ No ___

Race:

- Are you Hispanic/Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)
___ YES ___ NO (Please answer question #2)
- If you answered **NO** in question #1, please select one or more choices from the list below:
 ___ American Indian or Alaska Native (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains a tribal affiliation or community attachment)
 ___ Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Phillipine Islands, Thailand, and Vietnam)
 ___ Black or African American (a person having origins in any of the black racial groups of Africa)
 ___ Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
 ___ White (a person having origins in any of the original peoples of Europe, the Middle East, or North Africa)
 ___ Two or more of the above races

ENTERING STUDENT STATUS:

Current High School Grade (Circle One): Sophomore Junior Senior

WHEN DO YOU PLAN TO ENTER? (Circle One): Summer Fall Spring WHAT YEAR? _____

- _____ Dual Enrollment (currently enrolled in high school and approved to earn both high school and college credits at Gwinnett Tech)
- _____ Joint Enrollment (currently enrolled in high school and approved to earn college credit at Gwinnett Tech, but not high school credit)
- _____ ACCEL (currently enrolled in high school and approved to earn both high school and college credits in core class subjects in General Studies)
- _____ MOWR (currently enrolled in high school and approved to earn both high school and college credits as a full time college student in General Studies)

PROGRAM OF STUDY/MAJOR (please refer to specific programs as listed in the Gwinnett Tech catalog)

_____ Program Name: _____ 4 Digit Major Code: _____

DEGREE OBJECTIVE (Check One): ___ Associate in Applied Science ___ Diploma/ Certificate

If you took the SAT/ACT, write your score here:
(and have official scores mailed to GTC)

PREVIOUS EDUCATIONAL EXPERIENCE:

Please note, prior to admission:

- All previous educational experience MUST be listed below.

HIGH SCHOOL INFORMATION

I will graduate from _____ in _____
(Name of Home High School) (City/State) (Year)

RESIDENCY:

In order to qualify for the in-state tuition rate, you must have established domicile in Georgia and resided in Georgia for 12 consecutive months immediately prior to the start date of the date of the term you intend to enroll. You must also be either a US Citizen or a permanent resident alien with current I-551 or I-94 federal immigration documents. Applications in process for such documents will not be considered. Non citizen aliens will be charged the foreign tuition rate if they fail to provide their original federal immigration documents prior to the first day of class of the term of admission. Note: It is your responsibility to provide the proper documentation to prove your residency status. Please refer to the residency documentation list for what is required for the appropriate proof of status.

Please check the category which most accurately describes your residency status (CHOOSE ONLY ONE: A, B, or C)

- A. GEORGIA RESIDENTS:** I am a US Citizen or permanent resident alien with current I-551 or appropriate I-94 documentation and have lived in Georgia for the past 12 consecutive months. Please indicate all situations that apply in your case and supply appropriate documentation to qualify for the in-state rate for tuition:
- I have lived continuously in Georgia for ____ (years) and ____ (months) or since ____ (Month) ____ (Day) ____ (Year).
 - I am a Permanent Resident Alien or other legal alien granted indefinite stay by the U.S. Bureau of Citizenship and Immigration Services.
 - I (or my parent or spouse) am/is in the U.S. military and the home of record is Georgia.
 - I have a court appointed legal guardian who has maintained legal residence in Georgia for 12 months prior to the term for which I intend to enroll.
 - I am under 24, claimed as a dependent on my parent's taxes, and my parents have maintained legal residence in Georgia for the 12 months prior to the start of term for which I am applying. I also certify that I graduated from an eligible high school in the State of Georgia.
 - I have been a resident of the State of Alabama for the 12 consecutive months prior to start date of the term of admission to the college.
 - I have an A-1 Visa (Ambassador or consular official)
- B. RESIDENTS WITH LESS THAN 12 MONTHS GEORGIA RESIDENCY:** I am a US Citizen or permanent resident alien with current I-551 or appropriate I-94 documentation but have NOT lived in Georgia for the past 12 consecutive months. I understand that I will be charged the out-of-state rate for tuition. After 12 months of Georgia residency, I may apply for a change of residency status with the Registrar's Office.
- I have lived continuously in Georgia for ____ (months) since ____ (Month) ____ (Day) ____ (Year).
 - I am a Permanent Resident Alien or other legal alien granted indefinite stay by the U.S. Bureau of Citizenship and Immigration Services.
- C. NON-ELIGIBLE NON CITIZENS:** I am NOT a US Citizen, and I am NOT a permanent resident alien with current I-551, I-551C or appropriate I-94 documentation. I understand that I will be charged the foreign rate for tuition. I will provide driver's license, tax documents, or other documents upon request to verify eligibility to enroll in a public technical college. Your residency status will remain foreign until you are able to provide proof of legal residency status. Please explain your current residency status and mention any US Immigration applications in process:

I certify that the foregoing information contained in this application is true and correct. I understand that any false or misrepresentation or omission of information will be sufficient cause for rejection of admission or expulsion from the college. I further understand that it may also cause me to be billed for out-of-state, nonresident fees.

SIGNATURE OF APPLICANT: _____ **DATE** _____

(FINAL VERSION 4/2011)

Please call 770 962-7580, extension 6612, if you have a disability that might require you to receive special assistance to complete the application, or to participate in your program of study. Hearing and speech impaired applicants are encouraged to use the Georgia Relay Center at 1-800-255-0056. As set in its college catalog, Gwinnett Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except those special circumstances permitted or mandated by law). For compliance activities, contact John Schmeelk, Title IX and Equity Coordinator, Room 802(C) (770) 962-7580, extension 6324 or Debbie Gerardo, ADA/504 Specialist, Room 802, (770) 962-7580, extension 6612 at 5150 Sugarloaf Parkway, Lawrenceville, GA 30043-5702.

**GWINNETT TECHNICAL COLLEGE
REGISTRAR'S OFFICE
CONSENT TO DISCLOSE INFORMATION FORM
(FERPA Release Form)**

Consent to Disclose Information

To comply with the provisions of the Family Educational Rights and Privacy Act of 1974, an institution must obtain signed consent before it can release student information to a third party.

Govt. Issued Photo identification is required. The student and ALL parties are to be present at the time of submission.

Govt. Issued Photo identification is required each time info is requested; or wishes to be discussed

I, _____, Student ID# _____

hereby authorize the Gwinnett Technical College Registrar staff to release specific information, pertaining to my education record, to the following person(s):

Name _____ Relationship _____

Name _____ Relationship _____

*****ONLY DIRECTORY INFORMATION MAY BE GIVEN OVER THE PHONE*****

**Directory information is defined as name, address, telephone number, email address, date of birth, program of study, dates of attendance, status as full- or part-time student, degrees/diplomas/certificates awarded or applied for.*

** College personnel may ask for proof of identity prior to releasing information over the phone.*

Please check the type(s) of information to be released:

- Admissions
- Registration
- Grades
- Graduation
- Residency Records
- Financial Aid Records
- College Placement Test Scores
- Other: (Please specify) _____

I understand that as an adult student, I may revoke this consent, in writing, at any time to the parties listed above, except to the extent that any previous action has been undertaken, or information released. I understand that all information released is specifically indicated and will be released only to individuals named on this form. All other information remains confidential. I acknowledge that this consent is valid until I have completed my current program or until I revoke this consent in writing.

Student Signature

Date

OFFICE USE ONLY

Processed by: _____

Date: _____

Entered in system: _____

Date: _____

GUIDELINES FOR MOVE ON WHEN READY

Overview

Move on When Ready provides opportunities for high school juniors and seniors to enroll fulltime in postsecondary institutions to earn both high school and college credits simultaneously. Funding for Move on When Ready is provided through the high school full-time equivalent (FTE) program count.

Student Eligibility

Students are eligible to participate in Move on When Ready if they are entering 11th or 12th grade, as determined by the system, and spent the prior school year in attendance at a public high school in Georgia. Participating students must have been enrolled for funding purposes during the preceding October and March full-time equivalent (FTE) program counts. Students who meet these qualifications can apply to eligible institutions for admission. Students seeking to enroll under MOWR **must** meet the dual enrollment admission requirements as set by the institution. Once admitted, the participating student will take all coursework at or through the eligible institution or virtual courses approved by the State Board of Education.

Eligible Institutions

Institutions eligible to participate in the Move on When Ready Program include the following:

- A unit of the University System of Georgia,
- A branch of the Technical College System of Georgia,
- A private independent nonprofit postsecondary institution eligible for tuition equalization grants, or
- A private proprietary postsecondary institution eligible for tuition equalization grants.
- Participation may vary from institution to institution. Interested parties should contact the
- Institution to verify eligibility and participation.

Coursework

Once admitted to an eligible postsecondary institution, the participating Move on When Ready student will take all coursework at or through the eligible institution or virtual courses approved by the Georgia State Board of Education. Courses may be taken during the traditional public school day or beyond the regular hours. Move on When Ready courses must be selected from the Accel, Dual Enrollment Matrix or GaDOE List of State-Funded 9-12 Course lists.

Testing Requirements

Move on When Ready students must meet all state assessment requirements, including End of Course Tests and the Georgia High School Graduation Tests, as referenced in State Board of Education Rule 160-3-1-.07 Testing Programs - Student Assessment. Students will need to participate in required state testing at the same time and locations their local system conducts the testing. MOWR students should be excused and allowed by the postsecondary institution to take all state required assessments needed to meet high school graduation requirements.

Awarding Credit

Students who participate in Move on When Ready will earn high school credit for courses successfully completed at an eligible post secondary institution. Credit will be used to meet state and local graduation requirements as long as the credit earned satisfies Georgia High School graduation requirements. Information about courses taken and credits earned should be included in the participating student's secondary school records.

Secondary credit for postsecondary courses will be awarded according to the following conversion beginning in the 2010-2011 school year:

One to two semester hour credits = .5 high school unit credit
Three to five semester hour credits = 1 high school unit credit
One to three quarter hour credits = .5 high school unit credit
Four to eight quarter hour credits = 1 high school unit credit

Upon completion of the course, the student shall be responsible for requesting an official transcript be sent from the post secondary institution to the student's local school system for credit to meet high school graduation requirements. Failure to do so could result in the student not graduating on time and not continuing in the MOWR program.

Funding

For each eligible student participating in the Move on When Ready Program, the costs for fulltime coursework at an eligible institution will be paid through the high school's state FTE allotment. The school FTE will be reduced by the lesser of these two amounts:

1. The actual cost of tuition, materials, and fees directly related to the courses taken by the eligible student at such institution less a records fee of \$200.00 for administration costs of the local school system; or
2. The amount that the participating eligible student would have earned if he or she had been in equivalent instructional programs in the local school system, less a records fee of \$200.00 for administration costs of the local school system.

Students participating in Move on When Ready are not eligible for any other state student financial aid at an eligible institution for courses taken under the program. They can receive additional institutional aid or scholarships from the postsecondary institution they are attending. Move on When Ready course hours do not count against any maximum hourly caps for HOPE scholarships or grants.

Eligible participating institutions will accept the FTE as full payment for the student's tuition, fees and materials. Books are the responsibility of the student/parents/guardians.

School and System Responsibilities

All 10th and 11th grade students must receive general advisement information about the Move on When Ready Program no later than the first day of April each year. Information will include all forms and documents pertaining to the program being shared with students and parents. Individual advisement will be provided to any student, and parent/guardian, who express an interest.

Advisement information will include:

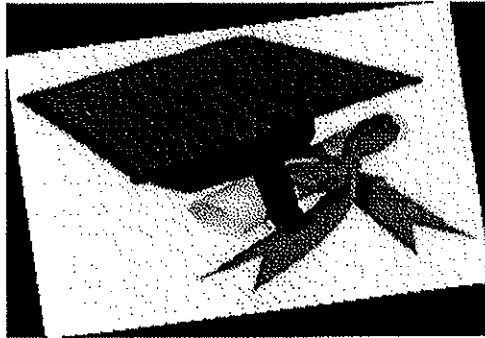
- The names of eligible institutions
- Approved courses
- Information about approved academic transferable credit
- Local and state high school graduation requirements
- The name of a contact person at each eligible institution for information concerning the program
- Procedures for scheduling approved courses between the high school and the eligible institution
- The potential effect of the Program on a student completing a course and completing required high school graduation requirements
- Consequences of course incompleteness, course failure and the possible delay of high school graduation
- Eligibility information for participating in extracurricular activities

Prior to enrolling, the parent/guardian and the student who elects to participate will sign a Participation Permission Form stating that they have received the counseling and they understand the student responsibilities they are assuming. By signing the form the counselor verifies the student has satisfied all requirements for participation in the MOWR program. Eligible students who do not participate after they have enrolled must be assigned to high school classes at their local high school.

Participation in High School Extracurricular Activities and Sports

Students participating in the Move on When Ready Program are eligible to participate in competitive and other extracurricular activities in grades 9-12, following the provisions of State Board Rule 160-5-1-.18 as long as their schedule can accommodate practices, games, etc. without interfering with their completion of postsecondary course requirements. However, conflicts could occur which could prevent students from participating.

Move on When Ready



Technical College Participant Questions

1. Do you think you are a good candidate for MOWR? Why?
2. Do you have good study habits?
3. What are your career goals?
4. What is your chosen Program of Study?
5. Are you involved in extracurricular activities?
6. Will MOWR interfere with HS activities?
7. Do you have reliable transportation to attend class daily?
8. Can you afford to allocate \$500 for books per semester?
9. Can you afford to bring or buy lunch while on-campus?
10. Are you comfortable taking classes with adults?
11. Do you understand the consequences for dropping a course?
12. Do you understand what you will gain if you complete a Program of Study?
13. Do you know how many college credits you will earn while enrolled in MOWR?
14. Do you know how many high school credits you need to graduate?
15. Have you had discipline issues in high school?
16. Do you require special accommodations?
17. Do you need support services?
18. Are you aware that you need to meet all admissions requirements and follow all codes of conduct?
19. Do you understand that you are required to complete all End of Course Tests, Georgia High School Graduation Tests and High School Requirements?
20. Are you committed to completing courses at the technical college or do you think you may choose to return to your high school?

For Additional Information and Latest Rule Changes, We Recommend These Websites:

Gwinnett Technical College Registration and Tuition/Fee Payment Calendar:

<http://www.gwinnettech.edu/>

Georgia Department of Education Questions/Answers/Rules regarding Move on When Ready:

http://www.gadoe.org/ci_cfa.aspx?PageReq=CICTASeam

Technical College System of Georgia information about HOPE Financial Aid:

www.tcsghopeinfo.com