Radiologic Technology Degree Application Instructions

Fall 2024 Application and Prerequisite Deadline: June 8, 2024

Students must currently be enrolled at or accepted into Gwinnett Technical College to pursue admission to the Associate Degree Radiologic Technology program.

Step 1: **Complete the attached Radiologic Technology Degree application form. Read the instructions and application requirements very carefully. This is a writable form and does not need to be printed out. Please save to your computer, fill out the form, and save it back to your computer once you have completed the application. Before you email your application, please check all your attached documents to make sure your application is complete and make changes if necessary to your application before you submit it to healthapp@GwinnettTech.edu. If there is any missing information or documentation, we will reject your application and you will receive an email why your application was rejected. You will need to correct these items and return the application and all documentation before the June 8th deadline.**

Step 2: **Review your Gwinnett Technical College Transcript to confirm that all prerequisites are accurately reflected.**

To review and save to your computer your Gwinnett Technical College academic unofficial transcript:

- **Log on GwinnettTech.edu/dashboard/**
- **Click on "Student/Faculty Secure Area"**
- **User Name: FLLLLLLXXXX (F=first initial lowercase L=first 6 of last name lowercase XXXX= last four digits of student 900 number)**
- **Password: Enter default (gtcmmddyy) or your customized password).**
- **Click on "Student Services and Financial Aid"**
- **Click on "Student Records"**
- **Click on "Academic Transcript"**
- **Click on "Submit"**

When you pull up your transcript in BANNER WEB right click on the page and select print and in the destination, field select SAVE AS PDF and save to your computer to attach to your email with your application.

*NOTE FOR APPLICANTS EXPECTING TRANSFER CREDIT: Applicants will need to be accepted into Gwinnett Technical College at least **4 weeks prior to the June 8th deadline** to ensure that transfer credits have enough time to be evaluated and transferred in. The official evaluation process does not begin until a student is accepted and can take between 4-6 weeks. Once the official evaluation is complete, the credits that have been accepted will be transferred in and will show on your Gwinnett Technical College Transcript. If any pre-requisites have been taken at other institutions and are not reflected on your Gwinnett Technical College transcript 4-6 weeks after acceptance, *or* if you are accepted less than 4 weeks prior to the June 8th deadline, please e-mail the Healthcare Team at HealthTeam@GwinnettTech.edu.

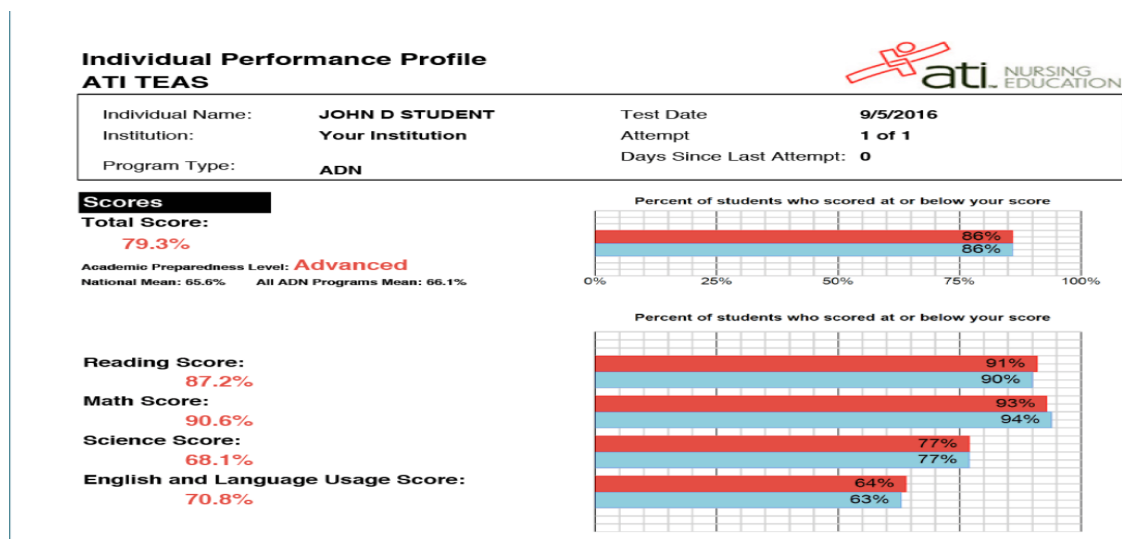**Step 3:**   **Take the TEAS Exam:**

- **The ATI TEAS Exam is offered by appointment at the Gwinnett Technical College Assessment Center and is given on campus and remotely.**
- **The ATI TEAS exam must be taken between June 9, 2023 and the application deadline of June 8, 2024.** A copy of the score report must be submitted with your application packet. Go into your ATI TEAS account to get a copy of your score report.
- **The cost of the ATI TEAS Exam**, which is paid online directly to ATI TEAS at the time your appointment is made. **NO REFUND** is available**.**
- **Students must register for the ATI TEAS Exam at atitesting.com**. Please create an account and select **Gwinnett Technical College AH** (**Allied Health**) as your institution. Once you have created your ATI TEAS account you need to register to take the test at Gwinnett Tech by selecting the Register for TEAS option on the home page.
- Applicants may take the ATI TEAS Exam a **maximum of 2 times per application cycle at Gwinnett Technical College. No wait period to test.**
- **STUDENTS MAY ALSO TEST AT OTHER INSTITUTIONS and have their scores sent electronically from ATI to Gwinnett Technical College**. Note: All scores must be sent officially from ATI to Gwinnett Tech and received by our Assessment Center in order for student to apply. A copy of the score report must be submitted as part of your application packet. You may obtain the score report from the GTC Assessment Center*. **We accept both the ATI TEAS for Allied Health and ATI TEAS for Nursing Students.***
- **The highest ATI TEAS Exam score earned within the application cycle will be accepted**.
- **To request an ATI TEAS transcript,** visit **atitesting.com**.

o Click on Student Home page; select My Results tab; select Share Results link; select **Gwinnett Technical College AH** as your institution; click continue to open the Shopping Cart, and then click Check Out to open the secure checkout page. ATI TEAS Exam transcripts cost $27.00 and is paid directly to ATI TEAS.

Step 4: **Complete the Radiologic Technology Application Form with all required information.**
Be sure to attach a copy of your current:

- **Gwinnett Technical College transcript uploaded from GwinnettTech.edu/dashboard/**
- **Driver's license**
- **Permanent Resident Card – only if you are not a U.S. citizen.**
- **ATI TEAS Exam score report (Example below)**

Individual Performance Profile
ATI TEAS

Individual Name:	JOHN D STUDENT	Test Date	9/5/2016
Institution:	Your Institution	Attempt	1 of 1
		Days Since Last Attempt:	0
Program Type:	ADN		

Scores
Total Score:
79.3%
Academic Preparedness Level: **Advanced**
National Mean: 65.6%   All ADN Programs Mean: 66.1%

Percent of students who scored at or below your score — 86% / 86%

Percent of students who scored at or below your score

Reading Score: 87.2% — 91% / 90%
Math Score: 90.6% — 93% / 94%
Science Score: 68.1% — 77% / 77%
English and Language Usage Score: 70.8% — 64% / 63%

Step 5: **Submit your completed application packet to the email address** healthapp@gwinnetttech.edu **or if you would like to submit your application in person you may do so by scheduling a QLess appointment with a Healthcare Enrollment Advisor on the Lawrenceville campus no later than the Application Deadline of June 8th. Your packet will be reviewed by an advisor for accuracy and completion before being submitted for processing. Incomplete application packets will not be accepted. If your prerequisite GPA is below the 3.0 you are not eligible to apply to the Radiologic Technology degree program or if the ATI TEAS Exam score is below 75%.**

If we find any errors with your application or incomplete applications, you will be emailed that your application has been rejected and you will need to reapply to correct any errors found.

You will be notified by your student email account if you have been invited to the mandatory meeting for the top competitive applicants. Please start checking your student email account the day after your application deadline. Check your student email account everyday, it could take several weeks to receive this email.

The Gwinnett Technical College Radiologic Technology Program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT).

20 North Wacker Drive, Suite 2850
Chicago, IL. 60606-3182
(312)704-5300
www.jrcert.org

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Gwinnett Technical College
Radiologic Technology Degree Competitive Selection Application

Fall Semester 2024 Cohort
Application and Prerequisite Deadline: June 8, 2024

Please complete the Competitive Selection Application and attach all required documents. Neither the Competitive Selection Application nor supporting documentation will be accepted after the application deadline. Documents must be submitted as a complete packet and may not be submitted individually.

Applicant Information		
Student ID #:	____ ____ ____-_____-____ ___ ____ ____	**Date Submitted:** ___/___/___
Full Name:	_Last_ _First_	_M.I._
Address:	_Street Address_	_Apartment/Unit #_
	City _State_	_ZIP Code_
Home Phone:	(_____)_____- _____	**Cell Phone:** (_____)_____- _____
E-mail Address:		

Please click the circle to reflect your answer for the following Information.	YES	NO	N/A
1. Have you submitted official transcripts to Admissions for *all* colleges previously attended and Official Score Reports from College Board for any AP credit obtained?	◯	◯	◯
2. Have you attached a copy of your driver's license? Cannot be expired.	◯	◯	
3. Have you attached a copy of your Permanent Resident Card – only needed if you are not a U.S. citizen. Cannot be expired.	◯	◯	◯
4. Have you attached Your ATI TEAS Exam Score Report?	◯	◯	
5. I understand the top candidates will be required to attend a mandatory meeting in person at the Lawrenceville campus during the 3rd week of June.	Please initial below _____		
6. You must have completed the ATI TEAS exam with a minimum score of 75% between June 9, 2023 and June 8, 2024. Please attach official score report.	**HIGHEST OVERALL SCORE:** _____	**TEST DATE** ___/___/____	

Gwinnett Technical College
Radiologic Technology Degree Competitive Selection Application

The Radiologic Technology degree program requires the following courses to be completed by the application prerequisite deadline. Each course must be completed with a minimum grade of "C." In addition to earning a minimum grade of "C" in each course, **an overall GPA of 3.0 must be earned in the required prerequisite courses.** A student may retake a course, however only the most recent attempt will be considered for the prerequisite GPA calculation used for this **initial screening process.** The final selection process will include additional criteria such as, prerequisite GPA, ATI TEAS Exam results, etc.

Please identify where and when each course was completed, and the letter grade attained. If you repeated a required course, please list information related to the **most recent attempt**. Gwinnett Technical College must have an official transcript on file for each college previously attended. Please view your Gwinnett Technical academic transcript through Self-Service BANNER Web to find the dates and grades for specific courses completed with Gwinnett Technical College.

Required Course	College Where Completed	Term Completed	Letter Grade Earned	Grade Points (Enter appropriate points from key to the right.)	Column A — Number of Credit Hours (Add hours from each class and enter total on line below)	Column B — Enter Product of last 2 columns (Multiply Grade points by number of credit hours)	Letter Grade Point Key
BIOL 2113*					3		A = 4
BIOL 2113L*					1		B = 3
BIOL 2114*					3		C = 2
BIOL 2114L*					1		
ENGL 1101					3		
MATH 1111					3		
				Total:	14		

Enter total from Column B	÷	Enter total from Column A 14	=	Cumulative GPA

*Course must have been completed within five years of the competitive program application prerequisite deadline.

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Please place your initials next to each statement, signifying that you have read and understand the information; then sign and date below.

_____I have attached an unofficial copy of my Gwinnett Technical College transcript printed from GwinnettTech.edu/dashboard/ and, if applicable, all my transfer credits are accurately reflected therein.

_____I understand **FYES 1000** (unless exempt) must be completed with a "C" or higher to meet graduation requirements. Students are strongly encouraged to complete **FYES 1000**, **a Humanities Elective, PSYC 1101, SPCH 1101 and ALHS 1090** prior to the program start to meet graduation requirements.

_____I understand that all prerequisites marked with an asterisk (*) above must have been completed within 5 year of the application deadline BIOL classes completed prior to Summer Semester of 2019 will be considered expired. Expired classes must be retaken or an exemption exam passed within the current application cycle in order to apply. Information on exemption exams can be found at gwinnetttech.edu/programs/assessment-testing-center/exempt-out-of-coursework/

_____I understand that completion of prerequisite courses and meeting other minimum requirements does not guarantee selection to the Radiologic Technology program, as there are a limited number of seats available in the occupational and clinical courses. Candidate selection is based on a competitive selection process, which includes prerequisite **GPA of 3.0** and **ATI TEAS Exam Score of 75%** or higher, mandatory orientation, etc.

_____Please be aware that our partner clinical sites are requiring students to complete their COVID-19 vaccine series. Each clinical site reserves the right to deny a student entry based on their own policies and procedures. If a student does not have all required immunizations and tests, the student may have limited access to clinical sites, which may delay or prevent program completion. As a result, successful completion of the program may not be possible.

_____I understand this application, along with all course information and supporting documents **(driver's license, Permanent Resident card if not a US Citizen, and ATI TEAS Exam score report and unofficial transcript)**, must be emailed to healthapp@GwinnettTech.edu by the application deadline of **June 8th**. If you would like to submit your application in person you may do so by scheduling a QLess appointment with a Healthcare Enrollment Advisor on the Lawrenceville campus. **I also understand incomplete packets will not be considered for the Radiologic Technology program.**

Student Signature_____**Date** _____

For staff use only

	Student has an active admissions file.		FYES 1000 completed with a "C" or higher or exempted.
	Student is in good academic standing		Student has a 3.0 GPA or higher in most recent attempt of required prerequisite courses.
	Checked for current TEAS scores in SOATEST; score meets 75% minimum, and a copy is attached.		All previous transcripts received and prerequisites are transferred in accurately in SHATERM
	All BIOL classes were taken Summer 2019 or later.		Permanent Resident Card is attached and not expired.
	Driver's license is attached and not expired.		Check to see if student has taken Humanities Elective, PSYC 1101, SPCH 1101 & ALHS 1090. Circle classes that are missing above.