



## **Echocardiography Technology Program Application Process**

This process is explained via the advising offices, enrollment support specialist, program support specialist, and the health imaging information sessions throughout the year.

1. Apply to Gwinnett Tech  
Transcripts evaluated, pre-requisite requirements determined as listed for CAVT curriculum
2. Complete Pre-requisite courses if not already completed and other additional required courses as desired.
3. **June 8th** is deadline every year for Health Imaging Programs. If this date falls on a weekend, that Monday following is the deadline.
  - A. Complete program application found online at [gwinnettech.edu](http://gwinnettech.edu). The following should be included with the application as stated on the form:
    - 1) Transcripts printed from Banner or from transferring institutions
    - 2) TEAS scores- student selects which score to submit if taken more than once.
4. Packets are **electronically** submitted to the admissions office, specifically to the Health Enrollment Team via the email provided.
5. Once all application packets are received, GPA's are confirmed by Admissions office.
6. Packets are reviewed by CAVT Program Director who determines rank by assessing the GPA and TEAS scores included in each individual applicant's packet.
7. Scoring is placed on spreadsheet:
  - A. GPA- points award equal the actual GPA.
  - B. TEAS score- points given according to scale.
8. Applicant spreadsheet is assessed and sorted via Excel, largest total score to the smallest, and ranking is determined.
9. Program Director sends the list of top ranking applicants to Josue Vejar.
10. Josue notifies these applicants that that they have made the first round of applicants to the CAVT program and their next step is to attend the **CAVT Program Mandatory Applicant Meeting the 3<sup>rd</sup> week of June**. This meeting is in person on the Lawrenceville campus.
11. Accepted applicants **MUST** attend mandatory CAVT program information meeting as announced in the email. If this meeting is not attended, the applicant's name is removed from the list.
12. Once all the Health Imaging Applicant meetings have been concluded (Friday), emails are sent out notifying applicants of their status on the Cardiovascular Technology Applicant list. Number of accepted applicants can vary yearly but ranges from 10-12.
13. Applicants have until the following Monday at 5:00 pm to accept or decline their spot in the Cardiovascular Technology program. If any selected students decline entry into the program, the alternate will be notified. This process continues until the all cohort positions are filled.
14. Students may apply to multiple programs.

